



Pierce Joint Unified School District Gift and Donation Questionnaire

Prospective donors of gift or donation are required to outline in advance the intent of the donation and to specify any particular preferences as to its uses. The purpose of this preliminary review procedure is to determine the appropriateness of the gift or donation and to document the intent of the donor.

Donor

Name: _____

Address: _____

City _____ State _____ Zip _____

Donated to

Date _____

School/Dept _____

Value* _____

*(value of donated objects are estimated by donor)

Donation Details

Type of Donation:

- Cash
- Check # _____
- Other, Please Describe: _____

Purpose of Donation:

- General Use
- General Use, Instructional Item(s)
- Field Trips
- Shady Creek
- Other: (i.e.: a specific class or purpose) _____

Business Office Use Only

Business Manager _____ Board Meeting Date _____

Review Comments _____

Revenue Code 01-9090-0-8699-0000-0000- _____

Expense Code 01-9090-0- _____

DONATION #
